DISTRICT OF COLUMBIA AIR NATIONAL GUARD VACANCY ANNOUNCEMENT

POSITION TITLE, SERIES, GRADE, & NUMBER SALARY RANGE AREA OF CONSIDERATION

THIS IS A DUAL TECHNICIAN/AGR ANNOUNCEMENT

Logistics Management Spec MSgt GROUP III or

GS-0346-07, F8607000 \$29,966 - \$38,954 Current on-board AGR

GS-0346-09, F8607000 \$36,656 - \$47,648

TECH AREA(S) OF CONSIDERATION: GROUP I - Individuals currently employed (permanent and indefinite) in the

DCARN/DCANG.

GROUP II - Individuals who are currently military members of the DCARNG/DCANG. GROUP III - Individuals who posses the necessary qualifications for the military

Membership in the DCANG.

AGR AREA OF CONSIDERATION: AGR - RESOURCE AVAILABLE (See (B) Instructions for Applying)

CURRENT ON BOARD AGR - AGR personnel currently serving under TITLE 32 USC 502(f)

ANNOUNCEMENT NUMBER OPENING DATE CLOSING DATE

TECHNICIAN: 01-060 04 Jun 01 Open Until Filled

AGR: 01-470

SUBMIT APPLICATIONS TO: TYPE OF TYPE OF BRANCH OF

<u>POSITION</u> <u>APPOINTMENT</u> <u>SERVICE</u>

HUMAN RESOURCE OFFICE

DC NATIONAL GUARD EXCEPTED ENLISTED ANG

2001 East Capitol Street OR
Washington, DC 20003-1719 AGR

WORK LOCATION:

113 SPTG/CE **Those who applied under vacancy announcement 01-033
ANDREWS AFB, MD need not reapply**

CONDITION OF EMPLOYMENT:

*National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia AIR National Guard.

*Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

*Military Duty Assignment: Selectee will be assigned to a compatible military position in the following AFSC or SSI specialties: 3S271

INSTRUCTIONS FOR APPLYING: Submit applications for Federal Employment by using either OF 612 or SF 171. Technicians currently employed by the District of Columbia National Guard may submit SF 172 (if a current SF 171 is on file). **SF 171 dated prior to Jun 88 will not be accepted. All applications must contain applicant's current unit of assignment, MOS/SSI and military grade. Applications mailed at government expense will not be accepted by this office. Applications for this announcement must be submitted to the HRO on or before 1600 hours on the closing date. **TO BE CONSIDERED FOR THIS POSITION THE KSA'S MUST BE ADDRESSED BY ELEMENT ON A SEPARATE PAPER **

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age, physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and Air National Guard Regulation 40-1613.

EVALUATION PROCESS: Applications will be evaluated solely on information supplied in the application (SF 171, OF 612). Experience will be evaluated based on relevance to the position for which application is made and whether it is full-time or part-time.

Any questions regarding this vacancy announcement may be referred to SPC Cheryl Bell, Personnel Staffing Specialist, at 202-685-9760 or DSN 325-9760.

01-060/01-470 LUGISTICS MGMT SPEC, GS-0346-07/09, F8607000

INSTRUCTIONS FOR APPLYING:

A. TECHNICIANS: Submit optional application for Federal Employment (OF-612), or Standard Form 171 (SF 171). Technicians currently employed by the DC National Guard may submit if they have a current SF 171 on file. **SF 171's dated prior to Jun 88 will not be accepted.** **ALL KSA'S MUST **BE ADDRESED BY ELEMENT ON A SEPARATE PAPER****

B. AGR: (a) applicants must submit a NGB 34-1, a Report of Individual (RIP) and DD Form 214 (for all periods of service) (if applicable) to: Human Resource Office, 2001 East Capitol Street, Washington, DC 20003-1719. All applications must contain current military assignment, grade, primary control, and secondary AFSC's. (b) Failure to submit any or all items listed above may result in nonconsideration of your application for the position. (c) Applicants must meet initial entry-level qualification criteria listed in Chapter 2, ANGI 36-101, (C1), 5 Aug 94. (d) Current on-board AGR must meet criteria as listed in Chapter 3, ANGI 36-101, (C1), 5 Aug 94. **ALL KSA'S MUST BE ADDRESSED BY ELEMENT ON A SEPARATE PAPER**

BRIEF DESCRIPTION OF DUTIES: Reviews all operational, mobility, contingency and exercise plans for their affect on civil engineering. Evaluates all equipment, manning and training requirements to meet deployment and planning tasking. Advises Base Civil Engineer and Deputy Commander for Support concerning problem areas, requirements and related items that impact the mobility mission. Conducts studies and makes analyses of exercise and contingency plans to determine required civil engineering action s to enhance civil engineering unit mission readiness. Prepares, updates, and submits the civil engineering portion of the base mobility, disaster preparedness, base recovery, contingency response and related plans, and coordinates them with Prime BEEF and mobility supervisors. Establishes training classes and programs with unit and related base organizations. Initiates procedures for maintaining civil engineering mobility equipment requirements and personnel/resource rosters. Conducts ongoing review of Personnel Readiness Folders and ensures that responsible supervisor accomplishes required actions. Monitors and coordinates CE manning authorizations and military personnel assignments, recommending changes, and identifying needs or problem areas to unit commander. Develops and administers management training programs to supervisory personnel. Instructs management personnel and trainers on the scope, and objectives of training programs. Implements and oversees Prime BEEF training program for air technician/AGRs and UTA personnel in accordance with the applicable regulations. Plans and coordinates schedules for personnel who will attend technical schools and other training agencies. Serves as designated Unit Test Monitor to administer controlled tests for personnel in mandatory or voluntary Career Developments. Performs other duties as assigned.

QUALIFICATIONS: GS-07

GENERAL EXPERIENCE: Experience, training, and/or education which demonstrates judgement, analytical ability, and skill in dealing with others in person-to-person work relationships.

SPECIALIZED EXPERIENCE: Must demonstrate <u>twelve (12)</u> months experience in which the following Knowledge, Skills, and Abilities (KSA's) as describe below have been attained: **ALL KSA'S MUST BE ADDRESSED BY ELEMENT ON A SEPARATE PAPER**

- A. Skill in integrating the actions of support activities to meet program goals.
- B. Skill in working with persons at various levels and backgrounds.
- C. Knowledge of the organization and functions of areas involved in providing logistical support.

CURRENT UNIT OF ASSIGNMENT, AFSC/SSI, AND MILITARY GRADE MUST BE INCLUDED ON APPLICATION

(INCOMPLET E APPLICATIONS WILL NOT BE RATED)

01-060/01-470 LOGISTICS MGMT SPEC, GS-0346-07/09, F8607000

QUALIFICATIONS: GS-09

GENERAL EXPERIENCE: (SAME AS GS-07)

SPECIALIZED EXPERIENCE: Must demonstrate <u>twenty-four (24)</u> months experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained: **ALL KSA'S MUST BE ADDRESSED BY ELEMENT ON A SEPARATE PAPER**

A. Skill in integrating the actions of two or more specialized support activities for the purpose of meeting program goals.

- B. Ability to monitor functions as program planning, resource and fiscal management, training, manpower management, and/or automated data processing to meet the logistics plan and identify delays or problems.
- C. Skill in working with persons at various levels and backgrounds.

CURRENT UNIT OF ASSIGNMENT, AFSC/SSI, AND MILITARY GRADE MUST BE INCLUDED ON APPLICATION (INCOMPLETE APPLICATIONS WILL NOT BE RATED)